



## Papershrink Ltd

Archive scanning  
On-going scanning  
Paperless Systems:  
Online and offline  
Consultancy

✉ scanning@papershrink.co.uk

☎ 01733 394 269

## International Accountants make things easy using Papershrink

International Accountancy firm, [Blevins Franks](#) Chartered Accountants (BFCA) provide Tax, Wealth Management and Estate Planning services to private clients in the UK and around the world. With a customer centric approach BFCA provide a full range of services enabling their customers to:

- Organise their assets in the most effective manner so that they can be passed to their heirs as efficiently as possible
- Minimise their tax burden
- Protect and preserve their wealth and pensions

To focus on growing their practice BFCA began using IRIS Resourcing, a leading outsourcing service for accounts, tax and payroll. This move freed up time so that staff could concentrate on higher fee earning activity and practice processes could be streamlined. Outsourcing requires high quality, clearly scanned images so, to assist in the preparation of documents for outsourcing, BFCA began looking at scanning companies. After considering a number of options, BFCA chose [Papershrink](#) as their document scanning partner to provide clearly scanned images, turned around in a timely manner, at a reasonable price. Phil Richards (Head of small business at BFCA) explains; "we chose Papershrink because of their flexibility, cost, and the fact that they were already working with our outsourcing partner, [IRIS](#)." - IRIS Resourcing and IRIS software are now used throughout the company.

Papershrink are committed to understanding customers and working with them to achieve their business goals.



BFCA saw Papershrink's service as an opportunity to streamline their processes, become more efficient, gain flexibility in dealing with clients, implement tighter cost control and become as 'paperless' as possible. Phil continues, "Elisabeth Belisle (Papershrink's Managing Director) immediately identified BFCA's needs and has helped us achieve the company's goals...flexibility, cost control, and efficiency are all benefits, but Papershrink's desire to understand and help our organisation achieve our goals was and still is key". Working closely with customers enables Papershrink to identify specific scanning requirements and implement new processes with as little disruption as possible.



**Don't pile it ... eFILE-it!**

Prices start from £25 per month

Following a free trial and a review of the scanned document images, BFCA started using Papershrink to scan all their paperwork into a digital format so they could work with IRIS Resourcing. Using a safe and secure system, the transfer of the first batches of clients' paperwork were sent to Papershrink in June 2008. Moving from a paper system to Papershrink scanning is easy, fast and reliable Phil comments "the transition from using a paper based system to using Papershrink's scanning services took less than a month." The improvements made to BFCA's were immediate and included, "less paperwork and less storage charges." The scanning service also alleviated a large administrative burden on the practice and so was welcomed by all staff members.

In a bid to become even more 'paperless' BFCA also make use of Papershrink's service to receive, process and scan their daily post, Phil says post is "scanned daily by Papershrink and we download it from their secure server to ours." As part of a long term commitment, IRIS, BFCA and Papershrink continue to work closely together, to refine and improve the processes for BFCA and their clients.



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